

ADDENDUM ONE TO THE CONSTRUCTION PRE-APPRENTICESHIP PIPELINE RE-ENTRY POPULATION PILOT PROJECT REQUEST FOR PROPOSALS (RFP)
RFP NUMBER: CPP-1819-2

The purpose of this addendum is to respond to questions received via email prior to the deadline and during the Mandatory Proposers' Conference held on November 9, 2018 at 10:00 AM.

QUESTIONS SUBMITTED VIA EMAIL

Question #1:

Can the applicant use their own template for subcontract [Project Labor Agreements] agreement? Or does WDACS provide applicants with a WDACS template for subcontract agreement?

Answer #1:

Yes, the applicant can use their own template for lower tier subrecipient (subcontractor) agreements. However, please review Appendix C, Sample Subaward, Paragraph 8.40 Lower Tier Subaward. The Subrecipient must include all elements stated under this Paragraph and submit the lower tier subaward to the County for approval prior to execution.

Question #2:

Does the System Navigator need to be committed 100% of his/her time to the program?

Answer #2:

The position of System Navigator must filled at all times. However, it is not mandatory for the System Navigator position to be funded at 100% by the grant. Proposer may leverage or match other funding sources to fund the System Navigator position.

Question #3:

Can applicants use Los Angeles City and County funding as match?

Answer #3

WDACS is seeking guidance from the State of California Employment Development Department (EDD) on the type of funds that qualify as cash match. For the purposes of this RFP, all Proposers shall use non-federal funds as cash match. WDACS will correct the Statement of Work if EDD allows federal funds to be used as cash match in the Subaward award.

Question #4:

Can WDACS provide a sample or template of letter of certification [for Local Small Business Enterprise, Social Enterprise, and Disabled Veterans Business Enterprise]? Where can applicants obtain letter of certification?

Answer #4:

All certifications are approved by the County of Los Angeles Department of Consumer Business Affairs (DCBA). Please use the attached link for more information: <http://dcba.lacounty.gov/preference-programs-guide/>

Please note, these are preference programs and are not required to submit a Proposal.

Question #5:

Does applicant need to include a signed Board Resolution with their application and/or Board Resolution (with signature specimen) with their application?

Answer #5:

No the Proposer does not need to include a board resolution in the Proposal. If awarded, the County will ask for a Board Resolution prior to subaward execution.

PROPOSERS' CONFERENCE QUESTIONS AND ANSWERS**Question#1:**

With the focus on women - is it women of color or women in general?

Answer #1:

Women in general with an emphasis on women who are justice involved. There's no set number by demographics.

Question #2:

Do the women need to be Justice Involved or on official probation/parole? Can it be any type of probation program - felony or active probation? Is it a blank statement – anybody on probation so long as they bring a letter they're on probation?

Answer #2:

The woman must be on probation, parole, or any type of transitional program with a referral from the California Department of Corrections and Rehabilitation or one of the referring partners.

Question #3:

We are having issues with women who are on probation but do not report but they say they're not really on probation but the letter says they are.

Answer #3:

Partner organizations who conduct referrals for this program will confirm the probation/parole status for each individual, thus establishing eligibility for the program.

Question #4

So agencies are establishing their own referral pipeline?

Answer #4:

Yes.

Question #5:

We plan to use a subcontractor, can we use our own template?

Answer #5:

Yes you can, but please refer to Appendix C, Sample Subaward, Paragraph 8.40 Lower Tier Subaward. The Contractor must include all elements stated under this Paragraph and submit the lower tier subaward to the County for approval prior to execution.

Question #6:

The match can be cash or in-kind?

Answer #6:

Correct.

Question #7:

Does this cover overhead or are there limits to that percentage?

Answer #7:

We normally limit the administration to 5% of operations and the indirect is limited to your federally cognizant approved indirect cost rate. In some instances, the County may negotiate your federally approved indirect cost rate to ensure enough funds are dedicated to program operations.

Question #8:

Does the System Navigator needs to be 100% on the Program

Answer #8:

Yes.

Question #9:

Does the Project Director need to come from the agency?

Answer #9:

Yes.

Question #10:

Does the System Navigator need to be an employee of the Proposer?

Answer #10:

It's preferred but not required.

Question #11:

With the PLA experience, does the agency need to show its experience in working with a specific developer, do we include a MOU with the developer?

Answer #11:

Proposers must include its PLA experience in the letter of support. You need to show that you work with local Building and Trades and what role you played in the PLA.

Question #12:

I had a question about the format, first you need to state your qualifications, then it goes into the business format, then the finance format – just wanted to make sure I had it correct.

Answer#12:

Just follow the order in RFP Section 7.9 Business Proposal Format (and all subsections) and Section 7.10 Cost Proposal Format. Technically, the Business and Cost Proposals are two different proposals however, for the purposes of this RFP, you can include both proposals (Business and Cost Proposals) in a single binder.